



ISSUE AREA TECHNICAL TEAMS AND PROJECT TEAMS MEETING MAY 1-3, 2013

Location:

*Crowne Plaza Jacksonville Riverfront
1201 Riverplace Blvd., Jacksonville, FL
904-398-8800*

Directions are available here: <http://www.cpjacksonville.com/location.php>

Objectives

Participants will:

1. Identify and describe Issue Area Technical Team (IATT) resource needs (e.g., research, internships, data collection and data management projects) to support the completion of the GSAA Implementation Plan for each IATT.
2. Identify opportunities for shared implementation approaches through cross-coordination discussions.
3. Meet in person to discuss and coordinate ongoing Team activities for 2013 work plans.

Roles

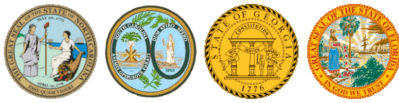
EPT members – identify where priorities align with their organization, provide opportunities for resources/support/guidance.

Project Teams – provide perspective on how project can continue to contribute to the priority areas and suggest ideas for external expertise in supporting implementation of IATT work.

IATTs – coordinate implementation of priority areas; develop project concepts (“snap shots”) and identify necessary resources.

Additional Details:

- Since much of the meeting will focus on brainstorming and group work, the dress code is casual.
- The meeting will continue on Thursday evening, May 2nd, at the Guana Tolomato Matanzas National Estuarine Research Reserve (GTM Research Reserve). The agenda will include a brief outdoor site walk, tour of the GTM Environmental Education Center, and presentation by Reserve staff. Transportation will be provided and the group will stop for dinner before returning to the hotel.
- A working lunch will be provided on May 2nd and 3rd. Please be sure to [register](#) by April 22nd so we have accurate catering counts and can respond to any dietary restrictions.
- Free wireless internet is available throughout the hotel and meeting space.
- Conference call lines will be available on May 3rd for breakout sessions. Call information will be provided to the EPT and IATT members prior to the meeting.



AGENDA

DAY 1 – Wednesday, May 1

12:00 – 1:00	Registration	
1:00 – 1:15	Welcome to Participants Total time: 15 mins	General Session <i>Duval CDE</i>
1:15 – 3:30 <i>Rolling Break</i>	Team Meeting Day Objective: Team members reconnect and address individual team business, including assessing progress on current work and identifying next steps before September Annual Meeting. Total time: 2 hours 15 mins	Breakout Rooms <i>Duval C</i> <i>Duval D</i> <i>Duval E</i> <i>Kingsley</i> <i>Seminole</i> <i>Mayport</i>
3:30 - 5:00	2013 Work Plan Updates Objective: Teams inform others of 2013 work plan progress; team members look for opportunities for cross coordination. Total time: 1 hour 30 mins	General Session <i>Duval CDE</i>
5:30	Informal gathering at Crowne Bar (hotel lobby), dinner on your own.	

DAY 2 – Thursday, May 2

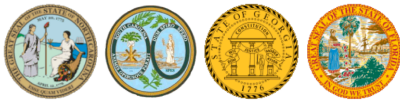
8:30 – 9:30	Welcome, Introductions, Meeting Overview Total time: 1 hour	General Session <i>Duval B</i>
9:30 - 10:00	Cross Coordination Brainstorming Objective: As a team, capture cross coordination ideas to share during break out. Total time: 30 mins	General Session <i>Duval B</i>
10:00 - 11:30 <i>Embedded Break</i>	Cross Coordination Breakout Discussions Objective: Identify where crossover might be possible. Will inform later discussions as teams complete snap shots.	Breakout Rooms <i>Duval B</i> <i>Duval C</i> <i>Duval D</i> <i>Duval E</i> <i>Seminole</i>



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	Total time: 1 hour 30 mins	<i>Mayport</i>
11:30 - 12:30	<p>Cross Coordination Report Outs</p> <p>Objective: All participants are aware of cross coordination ideas prior to snap shot development.</p> <p>Total time: 1 hour</p>	General Session <i>Duval B</i>
12:30 - 2:00	<p>Lunch and Presentation</p> <p><i>GSAA Coast and Ocean Portal Beta Launch</i> Debra Hernandez, Executive Director Southeast Coastal Ocean Observing Regional Association</p> <p>Total time: 1 hour 30 mins</p>	General Session <i>Duval B</i>
2:00 - 3:00 <i>Embedded Break</i>	<p>Context Setting</p> <p>Objectives:</p> <ol style="list-style-type: none"> 1. Participants are clear on context within which they're working for snap shot development. 2. Participants identify which Actions to complete snap shots for. <p>Total time: 1 hour</p>	General Session <i>Duval B</i>
3:00 - 4:30	<p>Action planning - Snap Shot Development</p> <p>Objective: Identify resource needs to implement the Action and define Action background to justify seeking those resources.</p> <p>Total time: 1 hour 30 mins</p>	Breakout Rooms <i>Duval B</i>
4:30 – 5:00	<p>Wrap Up</p> <p>Objective: Teams are prepared for day 3.</p> <p>Total time: 30 mins</p>	General Session <i>Duval B</i>
5:30	<p>Depart for Guana Tolomato Matanzas National Estuarine Research Reserve</p> <p>Objective: Understand the education, research and stewardship roles of the GTM Research Reserve and its impact on the state and region.</p>	



DAY 3 – Friday, May 3

8:30 – 9:00	<p>Welcome, Review of Day 2</p> <p>Total time: 30 mins</p>	General Session <i>Duval B</i>
9:00 – 9:45	<p>Report out - Actions</p> <p>Objective: Teams are aware of one another's Actions chosen to build snap shots.</p> <p>Total time: 45 mins</p>	General Session <i>Duval B</i>
9:45 - 12:00	<p>Action planning - Snap Shot Development</p> <p>Objective: Identify resource needs to implement the Action and define Action background to justify seeking those resources.</p> <p>Total time: 2 hours 15 mins</p>	Breakout Rooms <i>Duval B</i> <i>Duval C</i> <i>Duval D</i> <i>Duval E</i>
<i>Rolling Break</i>		
12:00 - 1:00	<p>Lunch</p>	General Session <i>Duval B</i>
1:00 - 1:45	<p>Continue Snap Shot Development</p> <p>Total time: 45 mins</p>	Breakout Rooms <i>Duval B</i> <i>Duval C</i> <i>Duval D</i> <i>Duval E</i>
1:45 - 2:30	<p>** Optional - Report out</p> <p>Objective: IATTs share top priority or one that lends itself to/needs cross collaboration to obtain feedback from others.</p> <p>Total time: 45 mins</p>	General Session <i>Duval B</i>
2:30 – 3:00	<p>Next Steps, Wrap Up and Close</p> <p>Objective: Identify next steps needed to finalize snap shots.</p> <p>Total time: 30 mins</p>	General Session <i>Duval B</i>